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Adm-4.9

DD/S&T 2454-64

14 September 1964

MEMORANDUM FOR: Chief, Logistics Services Division, OL
SUBJECT : Parking Permits

1. It is requested that this Directorate be provided with fifteen (15) unreserved lane parking permits and six (6) reserved parking permits. These amounts should accommodate our anticipated personnel expansion through the remainder of this fiscal year.

2. The reserved permits will be issued to super-grade personnel or their equivalent and the unreserved lane permits in accordance with the Agency's prescribed ratio of one permit for every three employees.

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Chief, Administrative Staff
DD/S&T

Distribution:

Original & 1 Addressee

25X1A9a



2 - Registry

C/AS/DD/S&T : 4427:mac (14Sep64)

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GROUP 1
Excluded from automatic
downgrading and